

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 4, 2024

TIME: 9:00 AM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Disposition of properties adjacent to Courthouse
6. CERA Park Lease and MOU negotiation
7. Future Agenda Items
8. Set date and time of next meeting – Monday, December 2, 2024, 9:00 AM
9. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2493 139 6197

Join by WebEx App or Web

<https://woodcountyiwi.webex.com/woodcountyiwi/j.php?MTID=mbc617a0fb883fc063ec82b4d823f52dd>

Meeting number (access code): 2493 139 6197

Meeting password: 110424

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, October 7, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover (WebEx), Dennis Polach, Scott Brehm (WebEx), Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the September 5, 2024, meeting was reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Facility Manager Van Tassel reported on the current status and timelines of vacation of the properties across the road from the Courthouse, and demolition of the old jail and those buildings. The owner of the bar may want to extend his tenancy past the deadline set forth in the sales contract. This will be an agenda item next month.
9. The next meeting will be held on Monday, November 4th at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:49 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: OCTOBER 2024

For the range of vouchers: 27240377 - 27240439

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240377	AMAZON CAPITAL SERVICES	JAIL PROJ-PATCH CABLE SHELVES	09/23/2024	\$1,246.63	P
27240378	AMAZON CAPITAL SERVICES	HS TV WALL MOUNT	09/24/2024	\$45.99	P
27240379	AMAZON CAPITAL SERVICES	IT TONER FOR LOANER PRINTER	09/25/2024	\$134.99	P
27240380	AMAZON CAPITAL SERVICES	HWY PHONE CASE, SCRN PROTECTOR	09/25/2024	\$25.98	P
27240381	AMAZON CAPITAL SERVICES	HS LAPTOP CHARGER FOR A.S.	09/25/2024	\$19.69	P
27240382	AMAZON CAPITAL SERVICES	JAIL PROJ-PATCH CABLE SHELVES	09/26/2024	\$552.45	P
27240383	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	09/23/2024	\$380.68	P
27240384	AT&T MOBILITY	MONTHLY CELL CHARGES	09/23/2024	\$3,339.75	P
27240385	FRONTIER	PHONE CHARGES	09/19/2024	\$67.72	P
27240386	INSIGHT PUBLIC SECTOR INC	SH LEC PC ORDER PT 1	09/11/2024	\$4,343.39	P
27240387	INSIGHT PUBLIC SECTOR INC	2024 SITE SERVER VMWARE	09/16/2024	\$7,253.60	P
27240388	INSIGHT PUBLIC SECTOR INC	SH LEC PC ORDER PT 1	09/17/2024	\$15,536.80	P
27240389	INSIGHT PUBLIC SECTOR INC	JAIL PROJ-TRAINING ROOM SWITCH	09/18/2024	\$3,978.36	P
27240390	INSIGHT PUBLIC SECTOR INC	JAIL PROJ-TRAINING ROOM SWITCH	09/18/2024	\$128.64	P
27240391	SOLARUS	PHONE CHGS ACCT 00063942-1	10/01/2024	\$2,162.02	P
27240392	SOLARUS	PHONE CHGS ACCT 00077856-5	10/01/2024	\$230.66	P
27240393	SOLARUS	PHONE CHGS ACCT 00061009-7	10/01/2024	\$69.99	P
27240394	TDS TELECOM	PHONE CHARGES	09/28/2024	\$73.09	P
27240395	TDS TELECOM	PHONE CHARGES	09/28/2024	\$59.21	P
27240396	TDS TELECOM	PHONE CHARGES	09/28/2024	\$44.83	P
27240397	TDS TELECOM	PHONE CHARGES	09/28/2024	\$56.96	P
27240398	TDS TELECOM	PHONE CHARGES	09/28/2024	\$17.40	P
27240399	AMAZON CAPITAL SERVICES	HS WIRELESS MICE USB C CHARGER	10/01/2024	\$31.73	P
27240400	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	10/01/2024	\$134.99	P
27240401	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	10/01/2024	\$969.00	P
27240402	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	10/01/2024	\$314.09	P
27240403	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	10/01/2024	\$2,653.48	P
27240404	GOLDFAX	NETWORK FAXING SEPTEMBER 2024	10/04/2024	\$65.55	P
27240405	INSIGHT PUBLIC SECTOR INC	JAIL PROJ-TRAINING ROOM SWITCH	09/19/2024	\$3,652.66	P
27240406	INSIGHT PUBLIC SECTOR INC	2024 MAINT SITE SERVER OS	09/24/2024	\$1,786.75	P
27240407	INSIGHT PUBLIC SECTOR INC	EXCHANGE SERVER MAINT 2024	10/01/2024	\$6,786.71	P
27240408	OPPORTUNITY DEVELOPMENT CENTER	IT STAFF APPAREL	09/30/2024	\$2,603.56	P
27240409	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	10/03/2024	\$7,663.00	P
27240410	US CELLULAR	CELL PHONE CHGS ACCT 277407322	09/16/2024	\$409.86	P

INFORMATION TECHNOLOGY - OCTOBER
2024

27240377 - 27240439

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240411	US CELLULAR	CELL PHONE CHGS ACCT 851710598	09/16/2024	\$90.91	P
27240412	US CELLULAR	CELL PHONE CHGS ACCT 203538532	09/20/2024	\$2,203.51	P
27240413	US CELLULAR	CELL PHONE CHGS ACCT 203391922	09/20/2024	\$15.45	P
27240414	VERIZON	CELL CHGS ACCT 242258062-00001	10/01/2024	\$5,688.45	P
27240415	AMAZON CAPITAL SERVICES	HLTH - WIRELESS HEADSETS	10/09/2024	\$930.00	P
27240416	INSIGHT PUBLIC SECTOR INC	SH LEC PC ORDER PT 1	09/30/2024	\$10,778.96	P
27240417	INSIGHT PUBLIC SECTOR INC	2024 SITE SERVER REFRESH	09/30/2024	\$7,367.03	P
27240418	INSIGHT PUBLIC SECTOR INC	JAIL PROJ-TRAINING ROOM SWITCH	10/03/2024	\$103.12	P
27240419	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER	10/03/2024	\$194.17	P
27240420	INSIGHT PUBLIC SECTOR INC	IT SPARE DESKTOP	10/05/2024	\$1,657.89	P
27240421	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	10/01/2024	\$2.97	P
27240422	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/17/2024	\$117.39	P
27240423	AMAZON CAPITAL SERVICES	UWX PHONE CASE FOR O.M.	10/17/2024	\$11.99	P
27240424	AMAZON CAPITAL SERVICES	HS PHONE CASES,SCRN PROTECTORS	10/18/2024	\$45.84	P
27240425	HEARTLAND BUSINESS SYSTEMS LLC	M365 ASSESSMENT	10/17/2024	\$5,590.00	P
27240426	INSIGHT PUBLIC SECTOR INC	HLTH MONITOR FOR A.G.	10/08/2024	\$149.21	P
27240427	INSIGHT PUBLIC SECTOR INC	2024 SITE SERVER REFRESH	10/10/2024	\$9,569.27	P
27240428	INSIGHT PUBLIC SECTOR INC	HS MONITOR FOR RVN	10/11/2024	\$149.21	P
27240429	INSIGHT PUBLIC SECTOR INC	UCS 40G CU5M CABLE	10/11/2024	\$1,253.08	P
27240430	US BANK	JAIL PROJ,CONF,LODGING,QUICKEN	10/17/2024	\$937.88	P
27240431	AMAZON CAPITAL SERVICES	IT - VIDEO CONF WIRELESS T/R	10/25/2024	\$199.99	P
27240432	AMAZON CAPITAL SERVICES	SH 10FT MINI USB-B CABLE	10/29/2024	\$3.24	P
27240433	FRONTIER	PHONE CHARGES	10/19/2024	\$68.06	P
27240434	TDS TELECOM	PHONE CHARGES	10/28/2024	\$73.28	P
27240435	TDS TELECOM	PHONE CHARGES	10/28/2024	\$59.34	P
27240436	TDS TELECOM	PHONE CHARGES	10/28/2024	\$44.98	P
27240437	TDS TELECOM	PHONE CHARGES	10/28/2024	\$57.89	P
27240438	TDS TELECOM	PHONE CHARGES	10/28/2024	\$17.45	P
27240439	ZOHO CORPORATION	SERVICE DESK ASSET LICENSE	10/17/2024	\$694.00	P
Grand Total:				\$114,914.77	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October 2024

1. Substantial staff time continues to be spent on the preparation and configuration for the new LEC. Equipment has been configured and placed in the network closets that were ready. A connection between the LEC and the County network was verified, however due to inadequate cooling in the main closet equipment had to be shut down until the cooling issue was resolved on October 28th. Network hardware is installed in six additional closets. Additional switches that were missed by a contractor have been ordered and are expected to ship in a few weeks. IT staff was able to assist the vendor by temporarily repurposing recently replaced hardware until new hardware is received. Three additional closets will have network hardware installed by the end of October, leaving a single closet that is not currently ready for equipment installation.
2. Working with LEC contractors to provide remote access for configuration purposes. Currently, we are waiting for them to provide a list of users who will need access to their network for configuration purposes. This access will be further restricted once the security networks in the LEC are in production.
3. Continue working with several vendors in preparation for the new Law Enforcement center occupancy. Several systems will be updated or replaced to accommodate needs in the new facility. LiveScan, current fingerprint system, will be updated and new fingerprinting machines be put in place for the new jail. The Guard 1, system that records the door checks completed in the jail, will be replaced with Guardian RFID. In July the agreement with CIS for the one-way interface for Guardian RFID was completed. This project will begin once the new jail housing configuration is approved.
4. Network staff have been migrating connections to new switches and storage in the data center. The new switches will extend the support and reliability of critical network infrastructure. The equipment that runs the majority of the servers for Wood County also has a replacement and is in the process of being configured. Due to the size and connectivity requirements of the new equipment, existing hardware had to be moved strategically to reduce the impact to users. Devices continue to be migrated off old switches in the data center to new hardware.
5. Network staff continue to work with the Communications department to complete an upgrade to the radio network. The new equipment is IP based and requires additional configuration at all the tower sites.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

6. Started a project to implement Managed File Transfer available to county employees. This system will enable secure and regulations-compliant exchange of digital files between county employees and outside entities such as members of the public, private companies, contractors, and other government agencies.
7. Continue work with the Village of Port Edwards to update older systems. Placed an order for O365 and new server equipment.
8. Preparing for the refresh of server equipment at county remote sites. This will replace machines that are soon out of support, with newer technology.
9. Reviewing proposal for an enhancement of county court rooms A/V system. This will be to improve reliability for in room and video conference communication.
10. Continued work on automating records management and retention for HR personnel files and other document stores in Laserfiche.
11. System\code improvement for the in-house Planning & Zoning permitting system continues.
12. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication support and procedure improvement and preparation for electronic transaction implementation.
13. Support for the Highway time and materials tracking system was reviewed and enhanced.
14. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and Dynamics. System preparation for Fall open enrollment is complete.
15. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Migration of the property tax system triggered the need for extensive work on multiple interfaces to systems like the Register of Deeds and Planning and Zoning permit system. Property tax interface work is now complete.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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16. Continue migration of all devices to the new virus scanning software and installation of the new client. Configured systems to run in tandem to ensure coverage prior to removing the old virus scanning software. Around 800 machines have been migrated to the new virus scanning software. This project is almost complete with just a few machines left to migrate.
 17. Work continues with CIS, Law Enforcement System, to update the software configurations to meet the new jail housing needs. The new jail housing configuration is in CIS Train environment so that Sheriff Department staff can test the system. Once testing is completed and approved, the new jail housing configuration will be added to the live environment.
 18. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system. Currently testing an import to migrate Behavioral Health documents from IMS to Laserfiche.
 19. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated. IT, Emergency Management, County Clerk, Communications, Corporation Counsel, Finance, and HR departments have been migrated to O365. Migrations in Child Support, Dispatch, Health, Human Services, Planning & Zoning, Register of Deeds and Sheriff are underway, with more departments scheduled to migrate soon. An O365 blog about updates is available on the Intranet. Testing for a shared O365 license is underway.
 20. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. Edgewater eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 21. Research and preparation begins for the CMS, including attending training webinars, in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting begin January 1, 2025.
 22. Assisting Maintenance department with Branch I remodel tasks including sound masking for the jury room.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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23. Met with Matrix, Norwood and IT staff for the WISHIN project. Technical meetings were held to discuss the role of Matrix, Norwood electronic health record system, in facilitating an interface. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of December 31, 2024 would result in loss of DHS financial incentives and later a reduction of CMS and DHS revenue for the Norwood Healthcare Facility. WISHIN has confirmed the ability to stand up a secure web service for the interface.
 24. Assisting Planning & Zoning on obtaining crime data from the Wood County PDs that have agreed to share data as part of a County GIS project.
 25. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
 26. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 27. Continued work consolidating programming source control systems to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
 28. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 29. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Several new job codes were added and mapped to the PBJ export. Configuration adjustments are underway to meet the requirements resulting from a CMS PBJ audit at Edgewater.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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30. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. The Monarch interface was configured and updated to function with the new property tax system. Testing to meet new Point and Pay security connection requirements is underway.
 31. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
 32. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment.
 33. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system.
 34. The PC replacement 2nd order has arrived. Staff is working to configure and place the new devices. New devices include the update to Windows 11 and Office 365. The new equipment will be configured and placed in the LEC prior to occupancy.
 35. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 36. For the month of September, 507 helpdesk requests were created, with staff completing 525 tickets and leaving 88 open requests. In addition, there are currently 188 project requests.
 37. Brian Landowski will be transferring to the vacant Services Support Analyst position. Recruitment to fill his current Network Analyst position has begun.
 38. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Fall Conference in Egg Harbor, WI. This conference helps government IT professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. Sessions included City & County Government Roundtable, MyWisconsin ID, and Protecting Assets.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: OCTOBER 2024

For the range of vouchers: 19240681 - 19240780

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240681	AMAZON CAPITAL SERVICES	RB WINDOW CLEANING SYSTEM	09/19/2024	\$1,871.25	P
19240682	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	09/20/2024	\$66.63	P
19240683	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/24/2024	\$4.66	P
19240684	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/24/2024	\$15.98	P
19240685	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	09/25/2024	\$6,581.65	P
19240686	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RB	09/25/2024	\$4,177.95	P
19240687	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	09/06/2024	\$152.83	P
19240688	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	09/11/2024	\$653.73	P
19240689	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	09/25/2024	\$662.84	P
19240690	GAPPA SECURITY SOLUTIONS LLC	ACCESS CARDS	09/25/2024	\$392.50	P
19240691	NICK MICHELS & SONS	RB ROOF REPLACE PROGRESS PAY	09/17/2024	\$130,000.00	P
19240692	NICK MICHELS & SONS	RB ROOF REPLACE SKYLIT INCREASE	09/17/2024	\$450.00	P
19240693	OFFICE ENTERPRISES INC	BR 1 - OFFICE FURNITURE	09/20/2024	\$2,606.97	P
19240694	OFFICE ENTERPRISES INC	BR 1 - OFFICE FURNITURE	09/20/2024	\$1,408.00	P
19240695	OFFICE ENTERPRISES INC	BR 1 - OFFICE FURNITURE	09/20/2024	\$6,754.60	P
19240696	PINE VALLEY PAINTING & FINISHING LLC	BR 1 - PAINTING	08/12/2024	\$5,985.00	P
19240697	RON'S REFRIGERATION & AC INC	BOILER SERVICE CALL	09/24/2024	\$958.75	P
19240698	CONNECTED MEDIA SOLUTIONS LLC	JAIL PROJ - WINDOW TREATMENTS	08/31/2024	\$11,075.50	P
19240699	MOTOROLA SOLUTIONS INC	JAIL PROJ - RADIO EQUIPMENT	07/09/2024	\$143.94	P
19240700	MOTOROLA SOLUTIONS INC	JAIL PROJ - RADIO EQUIPMENT	08/05/2024	\$3,063.07	P
19240701	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	09/26/2024	\$40,266.86	P
19240702	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	09/29/2024	\$156.02	P
19240703	AMAZON CAPITAL SERVICES	BR 1 - CHAIR MATS	10/02/2024	\$159.66	P
19240704	APEX ENGINEERING INC	CH HTG SYSTEM - DESIGN	09/30/2024	\$20,250.00	P
19240705	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC SEPT 2024	10/01/2024	\$5,564.36	P
19240706	QUALITY DOOR & HARDWARE	BR 1 - DOOR, HARDWARE	09/30/2024	\$1,306.78	P
19240707	SUPERIOR CHEMICAL LLC	CLEANING SUPPLIES	09/25/2024	\$110.07	P
19240708	VAN ERT ELECTRIC COMPANY INC	RB POWER UPGRADE	10/01/2024	\$4,700.62	P
19240709	WASTE MANAGEMENT	WASTE DISPOSAL FEES	10/03/2024	\$1,266.07	P
19240710	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	09/26/2024	\$12.88	P
19240711	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	09/26/2024	\$282.42	P
19240712	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	09/26/2024	\$570.00	P
19240713	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	09/26/2024	\$63.77	P
19240714	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	09/26/2024	\$104.22	P

Committee Report - County of Wood

MAINTENANCE - OCTOBER 2024

19240681 - 19240780

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240715	THE SAMUELS GROUP INC	JAIL PROJECT - 33RD PAYMENT	10/02/2024	\$872,035.20	P
19240716	AMAZON CAPITAL SERVICES	JAIL SUPPLIES	10/07/2024	\$23.74	P
19240717	ACE HARDWARE	RB SHOP SUPPLIES	10/03/2024	\$32.57	P
19240718	ACE HARDWARE	RB SHOP SUPPLIES	10/04/2024	\$103.86	P
19240719	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	10/09/2024	\$1,059.72	P
19240720	WE ENERGIES	GAS SERVICE JAIL	10/02/2024	\$216.72	P
19240721	WE ENERGIES	GAS SERVICE 321 MARKET ST	10/04/2024	\$9.24	P
19240722	WE ENERGIES	GAS SERVICE 441 SARATOGA ST	10/03/2024	\$9.24	P
19240723	WE ENERGIES	GAS SERVICE RIVER BLOCK	10/02/2024	\$490.12	P
19240724	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	10/04/2024	\$9.24	P
19240725	WE ENERGIES	GAS SERVICE COURTHOUSE	10/02/2024	\$659.74	P
19240726	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	10/04/2024	\$9.24	P
19240727	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	10/16/2024	\$968.66	P
19240728	ACE HARDWARE	STRING TRIMMER	10/11/2024	\$199.00	P
19240729	ELECTROLINE INC	RB UPS BATTERY REPLACEMENT	10/14/2024	\$10,202.00	P
19240730	FIRE & SAFETY EQUIPMENT INC	SEMI ANNUAL FIRE SYSTEM SVC	10/10/2024	\$520.75	P
19240731	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	10/14/2024	\$42.00	P
19240732	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	10/14/2024	\$42.00	P
19240733	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, BR 1, SH LOCKUP, RB	10/04/2024	\$2,390.38	P
19240734	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	10/08/2024	\$1,530.62	P
19240735	MMJV LLC	CH CHILLER REPAIR	10/14/2024	\$3,292.72	P
19240736	QUALITY DOOR & HARDWARE	RB DOOR SENSOR	10/10/2024	\$340.00	P
19240737	RON'S REFRIGERATION & AC INC	SERVICE CALL - JAIL	10/10/2024	\$2,891.51	P
19240738	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	10/15/2024	\$140.00	P
19240739	SUPERIOR CHEMICAL LLC	CH CLEANING SUPPLIES	10/11/2024	\$41.96	P
19240740	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	10/14/2024	\$2,466.76	P
19240741	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	10/14/2024	\$90.90	P
19240742	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET	10/14/2024	\$74.47	P
19240743	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	10/14/2024	\$1,344.83	P
19240744	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	10/14/2024	\$21.25	P
19240745	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	10/14/2024	\$44.89	P
19240746	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	10/14/2024	\$41.10	P
19240747	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	10/14/2024	\$47.84	P
19240748	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	10/14/2024	\$8.24	P
19240749	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	10/14/2024	\$101.18	P
19240750	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/14/2024	\$13,446.95	P
19240751	WISCONSIN VALLEY BUILDING PRODUCTS	TRANSFER PUMP	10/11/2024	\$213.95	P
19240752	MOTOROLA SOLUTIONS INC	JAIL PROJ - RADIO EQUIPMENT	09/24/2024	\$64,908.40	P
19240753	NORTHSTAR ENVIRONMENTAL TESTING LLC	JAIL PROJ-441 SARATOGA TESTING	10/04/2024	\$1,525.00	P
19240754	SUPERIOR CHEMICAL LLC	CLEANING SUPPLIES	10/22/2024	\$160.65	P
19240755	NASSCO INC	CLEANING SUPPLIES	10/22/2024	\$2,109.80	P
19240756	DM STAMPS & SPECIALTIES	STAMPS-CHILD SUPPORT	10/22/2024	\$36.49	P
19240757	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/18/2024	\$32.57	P
19240758	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/21/2024	\$7.92	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240759	AMAZON CAPITAL SERVICES	RB LIGHT FIXTURES	10/23/2024	\$367.12	
19240760	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	10/25/2024	\$6,581.65	
19240761	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	10/25/2024	\$4,177.95	
19240762	ADVANCE AUTO PARTS (Wis Rapids)	2014 TAHOE OIL, WIPERS	10/17/2024	\$99.20	
19240763	BATTERIES PLUS BULBS	SHOP SUPPLIES	10/16/2024	\$111.48	
19240764	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	10/04/2024	\$152.83	
19240765	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	10/09/2024	\$653.73	
19240766	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	10/23/2024	\$662.84	
19240767	COMPLETE CONTROL	BR 1 CONTROLS - FINAL BILLING	10/10/2024	\$4,681.20	
19240768	COMPLETE CONTROL	CH MEP UPDATES - FINAL BILLING	10/10/2024	\$1,578.00	
19240769	COMPLETE CONTROL	EMERGENCY EXIT SERVICE CALL	10/17/2024	\$159.00	
19240770	COMPLETE CONTROL	CH SECURITY - MOUNT READERS	10/17/2024	\$626.44	
19240771	CRESCENT ELECTRIC SUPPLY CO	SH LOCKUP - ELEC SUPPLIES	10/11/2024	\$358.71	
19240772	RAPID QUALITY LAWN & LANDSCAPING	WINTERIZE SPRINKLERS	10/20/2024	\$65.00	
19240773	RON'S REFRIGERATION & AC INC	CH CHILLER REPAIRS	10/03/2024	\$6,305.75	
19240774	RON'S REFRIGERATION & AC INC	JAIL WALK IN COOLER REPAIRS	10/23/2024	\$6,058.52	
19240775	SUPERIOR CHEMICAL LLC	CLEANING SUPPLIES	10/16/2024	\$307.34	
19240776	SUPERIOR CHEMICAL LLC	CREDIT - FREIGHT CHARGES	10/18/2024	(\$30.00)	
19240777	VAN ERT ELECTRIC COMPANY INC	RB POWER UPGRADE	10/09/2024	\$536.76	
19240778	WILLIAMS PLUMBING & HEATING	CH PLUMBING SERVICE CALL	10/16/2024	\$501.64	
19240779	US BANK	DNR PERMITS	10/17/2024	\$112.20	
19240780	NASSCO INC	CLEANING SUPPLIES	10/29/2024	\$267.81	
Grand Total:				\$1,270,118.17	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments November 2024

Ongoing Projects and Planning

Jail Project – Landscaping around the south and west sides of the new facility is ongoing. Boiler startup was completed recently; HVAC testing and balancing is progressing. Installation of furniture, audio/video systems, ceilings, flooring, and other finishes will continue for several weeks. The architect, engineers, and management team have been working with the contractors on punch-list items; we are very close to substantial completion of the main facility.

Courthouse – Design and engineering for the heating system replacement is complete and the project is currently open for bidding; the deadline for bids is late November, which will allow us to review bids at the PIT Committee meeting in December.

River Block – Our electric utility provider has completed the update to our power supply. The new underground cable location and metering cabinet near our facility are a more traditional configuration and have reduced the County's liability related to future power events; additionally, other updates to the provider's distribution equipment should reduce the occurrence of such events.

The contractor working on replacing the in-ground hydraulic cylinders for our elevators experienced some challenges when removing the first of two cylinders; some debris was found in the cylinder opening after removal that prevented the new cylinder from being installed. The contractor tried to remove the debris but was unsuccessful; we were then faced with a significant cost for another contractor to re-drill and prepare the opening for the new cylinder. While reviewing the situation, I determined it was worth the time of my department to make our own attempt at clearing the debris; I discussed some ideas with my team, and ultimately, we were able to successfully remove the debris and avoid around seventy-five thousand dollars of additional cost for the drilling contractor.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.