

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, December 6, 2024

TIME: 9:00 AM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Discussion of the Challenge Academy.
8. Discussion on replacement of retiring Corporation Counsel
9. Resolution – Out of State Travel Request; Supervisor Clendenning to NACo Legislative Conference
10. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
11. Review County Board Rules.
12. Attendance at meetings.
13. Consideration of agenda items for next meeting.
14. Set date and time of next meeting – Friday, January 3, 2025 – 9:00 AM.
15. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2499 794 6840

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=md4e2cea5f69ea8fd73ee42651acd9f9a>

Meeting number (access code): 2499 794 6840

Meeting password: 120624

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, November 1, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Leichtnam/Voight to approve the minutes of the October 4, 2024, meeting, as presented. Motion carried unanimously.
4. The notice of claim of Michael & Nancy Hemmingfield was reviewed and will be forwarded to the County Board.
5. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Voight/Perlock to approve them as presented. Motion carried unanimously.
6. The recruitment of the Corporation Counsel was discussed. HR Director McGrath stated the posting will go live on Monday, November 4th. Interviews are tentatively scheduled for December 16th.
7. Supervisor Leichtnam provided a report of the Citizens Water Group meeting recently held.
8. County Clerk Miner and Deputy County Clerk DeKleyn presented copies of the current county board rules as well as the WCA template. Work will begin in the new year to incorporate the current version into the template format. If anyone has anything to add or change, please let Miner or DeKleyn know.
9. The next meeting will be held on Friday, December 6th at 9:00 AM.
10. Chairman Clendenning declared the meeting adjourned at 9:19 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Judicial & Legislative Committee
November 1, 2024**

NAME	REPRESENTING
Hilde Kleyn	County Clerk
Russ Perlock	WCB # 4
Tiffany Ringer	ROD
Lance Prime	WCB
Kim McGrath	HR
Peter Kastorholz	Corp. Counsel
Brent Vruwink	CSA
Ed Newton (WebEx)	Finance
Katie Miloch (WebEx)	Human Services
Brandon Vruwink (WebEx)	Human Services

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: NOVEMBER 2024

For the range of vouchers: 03240058 - 03240060

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03240058	PETERSON MICHELLE L	TRANSCRIPTS 24CF43	10/29/2024	\$30.00	P
03240059	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/24/2024	\$64.22	P
03240060	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/22/2024	\$222.75	
Grand Total:				\$316.97	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: NOVEMBER 2024

For the range of vouchers: 04240033 - 04240035

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04240033	OFFICE ENTERPRISES INC	CHAIR PAD REPLACEMENTS	10/25/2024	\$70.00	P
04240034	MENDEZ JOHN	OCT INTERPRETER BR 2, 3 & 4	10/31/2024	\$375.00	P
04240035	ZAMOW DENISE	TRANSCRIPT 18CF383 19CF239,780	10/25/2024	\$36.00	
Grand Total:				\$481.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: NOVEMBER 2024

For the range of vouchers: 05240053 - 05240062

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05240053	PETERSON MICHELLE L	TRANSCRIPTS 23CF654	10/25/2024	\$26.00	P
05240054	PETERSON MICHELLE L	TRANSCRIPTS 22CF590	10/25/2024	\$36.00	P
05240055	PETERSON MICHELLE L	TRANSCRIPTS 23CF83	10/25/2024	\$26.00	P
05240056	PETERSON MICHELLE L	TRANSCRIPTS 23CF700	10/25/2024	\$32.00	P
05240057	PETERSON MICHELLE L	TRANSCRIPTS 23CF729	10/25/2024	\$32.00	P
05240058	PETERSON MICHELLE L	TRANSCRIPTS 22CF429 431 604	10/25/2024	\$44.00	P
05240059	NATIONAL COURT REPORTERS ASSN	2025 DUES - MICHELLE PETERSON	10/21/2024	\$300.00	P
05240060	PETERSON MICHELLE L	TRANSCRIPT 16CM456	11/11/2024	\$18.00	
05240061	PETERSON MICHELLE L	TRANSCRIPT 24CF313	11/18/2024	\$40.00	
05240062	STATE BAR OF WISCONSIN	JUDICIAL BENCHBOOK UPDATES	11/15/2024	\$91.10	
Grand Total:				\$645.10	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: NOVEMBER 2024

For the range of vouchers: 34240031 - 34240033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34240031	LIVERNASH ALICIA	TRANSCRIPTS 23CF677 23TR2498	11/05/2024	\$45.00	
34240032	LIVERNASH ALICIA	TRANSCRIPT 23CF306	11/07/2024	\$70.00	
34240033	LIVERNASH ALICIA	TRANSCRIPT 23CF708	11/12/2024	\$28.00	
Grand Total:				\$143.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: CHILD SUPPORT AGENCY

For the period of: 11/2024

For the range of vouchers: 02240088 - 02240098

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02240088	AEGIS CORPORATION	NOTARY BOND INS.-SKINNER	10/30/2024	\$30.00	P
02240089	WI DEPARTMENT OF FINANCIAL INSTITUTIONS	NOTARY RENEWAL-SKINNER	10/30/2024	\$20.00	P
02240090	MUNRO WAYNE	9-PROCESS OF SERVICE FEES	10/30/2024	\$470.00	P
02240091	MCCORMICK SARA	6-PROCESS OF SERVICE FEES	11/25/2024	\$310.00	
02240092	CW SOLUTIONS LLC	ELEVATE & A/V PROGRAM COSTS	11/25/2024	\$11,047.90	
02240093	DNA DIAGNOSTICS CENTER INC	13-GENETIC TESTS	11/25/2024	\$353.00	
02240094	LEGAL LOGISTICS LLC	5-PROCESS OF SERVICE FEES	11/25/2024	\$435.00	
02240095	MUNRO WAYNE	21-PROCESS OF SERVICE FEES	11/25/2024	\$1,070.00	
02240096	OFFICE ENTERPRISES INC	OFFICE SUPPLIES-SIT/STAND DESK	11/25/2024	\$2,301.37	
02240097	RADTKE LONN J	26-PROCESS OF SERVICE FEES	11/25/2024	\$1,300.00	
02240098	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	11/25/2024	\$50.00	
Grand Total:				\$17,387.27	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Clerk of Circuit Courts

For the period of: November 2024

For the range of vouchers: 07240891 - 07241001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240891	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23GN64	10/23/2024	\$350.00	P
07240892	BOETTCHER AMY J	October Mediation Fees	10/28/2024	\$575.00	P
07240893	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME94	10/24/2024	\$920.00	P
07240894	GORSKI & WITTMAN SC	October Mediation Services	10/30/2024	\$1,775.00	P
07240895	TAYLOR LESLIE	Med Exam 17ME120	10/22/2024	\$900.00	P
07240896	WEILAND LEGAL SERVICES	Atty Fee 24GN60	10/24/2024	\$270.00	P
07240897	WEYMOUTH RICHARD D	October FCC Services	10/30/2024	\$5,833.33	P
07240898	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC39 OHP	10/22/2024	\$1,090.00	P
07240899	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF380, 23CM340	10/31/2024	\$1,895.58	P
07240900	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF278	10/31/2024	\$1,488.73	P
07240901	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC61 OHP 24JC62 IHP	11/04/2024	\$260.00	P
07240902	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24JM163	10/29/2024	\$210.00	P
07240903	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME204	11/04/2024	\$360.00	P
07240904	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN76	10/28/2024	\$650.00	P
07240905	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME154	11/05/2024	\$420.00	P
07240906	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN62	11/05/2024	\$650.00	P
07240907	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME204	11/05/2024	\$650.00	P
07240908	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME154	11/05/2024	\$845.00	P
07240909	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24JM202	10/29/2024	\$875.00	P
07240910	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME101	10/28/2024	\$650.00	P
07240911	HOEL KARI S ATTY	Atty Fee 19GN36	10/26/2024	\$470.00	P
07240912	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24CF43	10/26/2024	\$1,008.34	P
07240913	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24GT411	10/26/2024	\$215.00	P
07240914	NASH LAW GROUP	Atty Fee 24JC42 OHP	10/23/2024	\$5.00	P
07240915	SWITS LTD	Interpreter Services	10/23/2024	\$157.50	P
07240916	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	October People Search	11/01/2024	\$75.00	P
07240917	WEILAND LEGAL SERVICES	Atty fee 18GN71	10/25/2024	\$190.00	P
07240918	WEILAND LEGAL SERVICES	Atty Fee 24GN62	10/28/2024	\$300.00	P

Committee Report - County of Wood

Clerk of Circuit Courts - November 2024

07240891 - 07241001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240919	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC14 & 15 OHP	11/06/2024	\$160.00	P
07240920	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC45 IHP	11/07/2024	\$750.00	P
07240921	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 10GN51	11/07/2024	\$200.00	P
07240922	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 12GN74	11/07/2024	\$290.00	P
07240923	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM282	11/07/2024	\$902.64	P
07240924	GORSKI & WITTMAN SC	Atty Fee 23GN31	11/07/2024	\$640.00	P
07240925	GORSKI & WITTMAN SC	Atty Fee 23GN33	11/11/2024	\$381.44	P
07240926	GORSKI & WITTMAN SC	Atty Fee 19GN81	11/11/2024	\$502.88	P
07240927	GORSKI & WITTMAN SC	Atty Fee 24GN66	11/11/2024	\$361.44	P
07240928	GORSKI & WITTMAN SC	Atty Fee 12GN66	11/11/2024	\$170.00	P
07240929	GORSKI & WITTMAN SC	Atty Fee 18GN71	11/11/2024	\$725.76	P
07240930	GORSKI & WITTMAN SC	Atty Fee 24GN67	11/11/2024	\$521.44	P
07240931	GORSKI & WITTMAN SC	Atty Fee 10GN49	11/11/2024	\$150.00	P
07240932	GORSKI & WITTMAN SC	Atty Fee 01GN18	11/11/2024	\$220.00	P
07240933	GORSKI & WITTMAN SC	Atty Fee 95GN78	11/11/2024	\$170.00	P
07240934	GORSKI & WITTMAN SC	Atty Fee 17GN93	11/11/2024	\$170.00	P
07240935	HECK SUE	Witness Fees 22CT539	11/06/2024	\$40.80	P
07240936	HILL & WALCZAK ATTYS	Atty Fee 19GN93	11/11/2024	\$271.94	P
07240937	HILL & WALCZAK ATTYS	Atty Fee 22GN55	11/11/2024	\$170.00	P
07240938	LLOYD PETER C LLC	Atty Fee 24JC30 IHP	11/06/2024	\$200.00	P
07240939	LLOYD PETER C LLC	Atty Fee 24JC64 IHP	11/06/2024	\$270.00	P
07240940	LLOYD PETER C LLC	Atty Fee 24JC64 IHP	11/06/2024	(Voided)	P
07240941	RESILLIANCE COUNSELING LLC	Med Exam 23GN31	09/23/2024	\$1,725.00	P
07240942	RESILLIANCE COUNSELING LLC	Med Exam 17GN38	10/28/2024	\$1,837.50	P
07240943	SCHMIEDEN LAW OFFICES LLC	Atty Fee 09GN26	11/08/2024	\$90.00	P
07240944	SWITS LTD	Interpreter Services	10/15/2024	\$375.00	P
07240945	VANDERWAAL LAW SC	Atty fee 94GN16	11/08/2024	\$250.00	P
07240946	VANDERWAAL LAW SC	Atty Fee 02GN69	11/08/2024	\$250.00	P
07240947	WEILAND LEGAL SERVICES	Atty Fee 22GN56	11/06/2024	\$110.00	P
07240948	WEILAND LEGAL SERVICES	Atty Fee 22GN56	11/06/2024	\$110.00	P
07240949	WEILAND LEGAL SERVICES	Atty Fee 24CM225	11/02/2024	\$420.00	P
07240950	WEST PAYMENT CENTER	October Law Library Access	11/01/2024	\$2,104.11	P
07240951	STAPLES ADVANTAGE	Office Supplies	11/08/2024	\$3.13	P
07240952	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23GN76	11/13/2024	\$110.00	P
07240953	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 21JC35 & 36 OHP	11/06/2024	\$120.00	P
07240954	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF59	11/15/2024	\$3,649.85	P
07240955	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME68	10/14/2024	\$920.00	P
07240956	GORSKI & WITTMAN SC	Atty Fee 24GN71	11/13/2024	\$902.56	P
07240957	GORSKI & WITTMAN SC	Atty Fee 24GN70	11/12/2024	\$356.08	P
07240958	HAWLEY KAUFMAN & KAUTZER SC	Atty Fee 20GN24	11/18/2024	\$140.00	P
07240959	HILL & WALCZAK ATTYS	Atty Fee 20GN33	11/11/2024	\$180.00	P
07240960	HILL & WALCZAK ATTYS	Atty Fee 22JC91 OHP	11/11/2024	\$180.00	P
07240961	HILL & WALCZAK ATTYS	Att Fee 15JC6 IHP	11/11/2024	\$130.00	P

Committee Report - County of Wood

Clerk of Circuit Courts - November 2024

07240891 - 07241001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240962	HILL & WALCZAK ATTYS	Atty Fee 21JC71 OHP	11/15/2024	\$200.00	P
07240963	HILL & WALCZAK ATTYS	Atty Fee 10GN62	11/15/2024	\$310.00	P
07240964	HILL & WALCZAK ATTYS	Atty Fee 24JG38 OHP	11/15/2024	\$230.00	P
07240965	HILL & WALCZAK ATTYS	Atty Fee 24JI12	11/15/2024	\$375.00	P
07240966	HILL & WALCZAK ATTYS	Atty Fee 23JC28 OHP	11/15/2024	\$220.00	P
07240967	HILL & WALCZAK ATTYS	Atty Fee 24TP29 OHP	11/15/2024	\$270.00	P
07240968	HILL & WALCZAK ATTYS	Atty Fee 20JG99 OHP	11/15/2024	\$190.00	P
07240969	KOPP MCKICHAN LLP	Atty Fee 22GN15	11/15/2024	\$183.50	P
07240970	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24CF43	11/14/2024	\$280.00	P
07240971	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CF75	11/14/2024	\$299.75	P
07240972	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CF75	11/14/2024	\$2,890.00	P
07240973	LLOYD PETER C LLC	Atty Fee 24JG41 OHP	11/14/2024	\$310.00	P
07240974	LLOYD PETER C LLC	Atty Fee 24CV448	11/14/2024	\$220.00	P
07240975	MELMS HOGAN & FRANCOIS LLC	Atty Fee 23GN92	11/14/2024	\$270.00	P
07240976	WEILAND LEGAL SERVICES	Atty Fee 17GN83	11/14/2024	\$110.00	P
07240977	WEILAND LEGAL SERVICES	Atty Fee 20GN81	11/13/2024	\$110.00	P
07240978	WEILAND LEGAL SERVICES	Atty Fee 95GN90	11/13/2024	\$120.00	P
07240979	WEILAND LEGAL SERVICES	Atty Fee 22GN50	11/13/2024	\$110.00	P
07240980	WEILAND LEGAL SERVICES	Atty Fee 18GN09	11/16/2024	\$200.00	P
07240981	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JG46 IHP	11/22/2024	\$210.00	P
07240982	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM464	11/22/2024	\$656.33	P
07240983	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JI12	11/22/2024	\$250.00	P
07240984	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF247	11/22/2024	\$676.86	P
07240985	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM338	11/22/2024	\$682.37	P
07240986	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM265	11/22/2024	\$552.11	P
07240987	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CT27	11/22/2024	\$392.37	P
07240988	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF437	11/22/2024	\$1,066.33	P
07240989	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM150	11/22/2024	\$593.43	P
07240990	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22JC91 IHP	11/25/2024	\$330.00	P
07240991	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME215	11/20/2024	\$510.00	P
07240992	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN80	11/25/2024	\$650.00	P
07240993	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME215	11/21/2024	\$875.00	P
07240994	BOETTCHER AMY J	November Mediation Services	11/26/2024	\$700.00	P
07240995	GORSKI & WITTMAN SC	November Mediation Services	11/26/2024	\$300.00	P
07240996	LLOYD PETER C LLC	Atty Fee 23JC OHP	11/20/2024	\$360.00	P
07240997	LLOYD PETER C LLC	Atty Fee 24TP10 OHP	11/20/2024	\$740.00	P
07240998	PROFESSIONAL INTERPRETING ENTERPRISE	Interpreter Services	11/07/2024	\$751.25	P
07240999	WEILAND LEGAL SERVICES	Atty Fee 21GN45	11/25/2024	\$676.90	P
07241000	WEILAND LEGAL SERVICES	Atty Fee 24GN72	11/23/2024	\$730.45	P
07241001	WEYMOUTH RICHARD D	FCC Services for November 2024	11/26/2024	\$5,833.33	P
Grand Total:				\$68,755.03	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: November 2024

For the range of vouchers: 09240039 - 09240039

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09240039	AMAZON CAPITAL SERVICES	Office Supplies	11/19/2024	\$30.39	
Grand Total:				\$30.39	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: NOVEMBER 2024

For the range of vouchers: 35240090 - 35240096

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35240090	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES	10/25/2024	\$1,134.00	P
35240091	THREE BRIDGES RECOVERY WI INC	MARP GRANT TREATMENT SVCS	11/05/2024	\$2,578.50	P
35240092	ARBOR PLACE INC	ROOM & BOARD - B.H.	11/04/2024	\$1,717.00	P
35240093	OPTIONS LAB INC	DRUG TESTING OCT 2024	10/31/2024	\$5,028.50	P
35240094	US BANK	HOTEL, SUPPLIES	11/19/2024	\$333.08	
35240095	MOORING PROGRAMS INC THE	RESIDENTIAL TREATMENT-B.M.	10/31/2024	\$2,635.00	
35240096	CRANBERRY OXFORD HOUSE	RENT - CB	11/20/2024	\$160.00	
Grand Total:				\$13,586.08	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: NOVEMBER 2024

For the range of vouchers: 11240020 - 11240022

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11240020	OFFICE ENTERPRISES INC	TASK CHAIR	11/11/2024	\$395.00	P
11240021	WASHBURN COUNTY SHERIFF'S OFFICE	CIVIL PROCESS FEE	11/08/2024	\$75.00	P
11240022	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/16/2024	\$234.04	
Grand Total:				\$704.04	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: NOVEMBER 2024

For the range of vouchers: 33240016 - 33240018

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33240016	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/19/2024	\$91.65	P
33240017	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/23/2024	\$84.60	P
33240018	AMAZON CAPITAL SERVICES	CREDIT - OFFICE SUPPLIES	11/20/2024	(\$38.56)	
Grand Total:				\$137.69	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: NOVEMBER 2024

For the range of vouchers: 24240035 - 24240036

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24240035	FIDLAR TECHNOLOGIES INC	LAREDO USAGE OCTOBER 2024	10/21/2024	\$1,970.52	P
24240036	FIDLAR TECHNOLOGIES INC	LAREDO USAGE NOVEMBER 2024	11/18/2024	\$2,046.11	
Grand Total:				\$4,016.63	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: NOVEMBER 2024

For the range of vouchers: 32240009 - 32240011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32240009	OFFICE ENTERPRISES INC	2 ADJUSTABLE DESKS	10/25/2024	\$4,699.62	P
32240010	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/12/2024	\$87.26	P
32240011	ASPIRUS BUSINESS HEALTH	ONSITE ERGONOMIC ASSESSMENTS	11/01/2024	\$360.00	P
Grand Total:				\$5,146.88	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

DECEMBER 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- As we move into December, we will start work on annual trainings that are required by the Bureau of Child Support.
- I attended the Department Head Meeting on November 13th.
- I attended the Policy Advisory Meeting on November 14th.
- I will be attending the WCA Health and Human Services Steering Committee meeting on December 6th.
- I will be attending the WCSEA Board meeting on December 12th.
- We started the first month of the Federal Fiscal year strong. We collected 81.50% of current support.
- The current IV-D case count is 3,715.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

December 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

November 1, 2024

- Last month, I reported on fraudulent check transactions that were attempted in Manitowoc and Racine counties. In Racine County, someone tried cashing a fraudulent check for \$75,000 using their office and the Clerk of Courts name misspelled but had the correct routing number and account number. The same happened on 3 separate checks in Manitowoc County.
- I want to thank our Treasurer, Heather Gehrt, for helping to facilitate the discussion with our bank to set up Positive Pay for the Clerk of Courts office. I'd also like to thank my bookkeeper, Michele Haas for working on creating the reports that the bank needed. We issue checks for payments on restitution, civil sheriff sale proceeds and returning payments on bonds, etc. This will help ensure that fraudulent checks like those above are caught before any damage can be done here in Wood County.

November 12, 2024

- Attended the Annual County budget hearing and Operations Committee meeting.
- Attended the County Board meeting.
- Updated the Clerk of Courts website with regards to our Pay Fines and Citations link. We made improvements to the layout and provided easier access to the links to make payments. The credit card company we were using no longer allowed us to take payments over the phone, so including a Preferred Payment Option at the top. We have received compliments on how much easier the updates have made it for customers.

November 20, 2024

- My Chief Deputy, Vicki, and I attended the Leadership Retreat at Mid-State Technical College.

November 22, 2024

- Attended the monthly judges meeting. With the retirement of Judge Potter in Branch 1, there will be a lot of changes that we have to watch for so meeting and discussing ahead of time will help us to be more proactive rather than reactive.

November 25, 2024

- The Traffic Clerk position was filled internally. Taylor, who is currently the Information Clerk, will begin her new role on January 6, 2025. We are all very excited to see Taylor move in to her new role!

Last month I forgot to report that I was elected as the Secretary for the Wisconsin Clerks of Circuit Court Association for a two year term beginning January 2025. It's so great to be part of this association!



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
November 2024

1. Brief. The decision in one of the jury trials from this past spring has been appealed, so I'm working on a brief. The County had overwhelming evidence to support its case so now it is more a matter of winnowing the evidence down to the most important pieces and presenting that in an easy-to-read document.
2. Presentation. Jason Grueneberg has asked me to provide a training session for his newer staff on enforcing the orders promulgated by the Planning and Zoning Department. I will be working on that when time allows.
3. Collections. Wrapping up a collection matter for Edgewater where the County had sued the debtor and now certain documents have to be recorded in the Register of Deed's and Clerk of Court's offices due to the account being satisfied.
4. Appeals. There are a couple of cases for which we have received notice they are going to be appealed but nothing unique.



Wood County

WISCONSIN

REGISTER IN
PROBATE

December 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- The upcoming changes in Branch 1 impact the floater position in our office and until a new judge is appointed this position can not be finalized. The next few months will be challenging for our office as we seek coverage and assistance from the floater and other judicial assistants. The judicial assistant floater position in our office is temporarily filling in as the Branch 1 judicial assistant. It is vital that we have someone in our office to assist the public when the rest of our staff is in court.
- Our office is in the process of verifying that we have received annual accounts and reports for guardianships required in 2024. New reports and accounts will be mailed from our office mid-January. Approximately 1,000 reports and accounts are required to be filed yearly with the probate office.
- 11/12 – Wood County Board Meeting
- 11/13 - Department Head Meeting
- 11/20 – Wood County Leadership Retreat at Mid-State Technical College
- 11/21– WI Indian Child Welfare Act webinar training

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

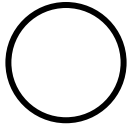
**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

DECEMBER 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- Attended the Judicial and Legislative Committee meeting and the WCA Personnel, Finance and County Organization Steering Committee meetings on November 1st.
- Attended WCA Weekly Leadership meetings on November 4th, 11th & 18th.
- On November 5th, I was elected to serve as the Wood County Register of Deeds for another four-year term. I am incredibly grateful and honored to serve in this capacity. I look forward to continuing to work with the Judicial & Legislative Committee, the County Board of Supervisors and most importantly, serving the residents of Wood County. I will be sworn into office on Monday, January 6th at 8:00am in Branch 2. Please feel free to attend.
- I continue to work with Register in Probate Tara Jensen, on recorded documents for probate cases.
- Attended the County Board meeting on November 12th.
- Deputy Jill Vruwink and I met with Clerk of Court Kimberly Stimac and Tara Werner to discuss court order for name changes and how they affect vital records.
- Met with potential new eRecording vendor, Hopdox. Wood County currently contracts with four eRecording vendors. After the contract was reviewed by Corporation Counsel Kastenholtz, I've signed, and anticipate a set up timeframe of Jan/Feb.



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 1

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

TDM

INTENT & SYNOPSIS: To approve Supervisor Clendenning to travel to Washington, D.C., from March 1 – 4, 2025, for the 2025 National Association of Counties (NACo) Legislative Conference.

FISCAL NOTE:
Registration: \$530.00
Airfare: \$467.00
Hotel \$1600.00
Meals: \$152.00
Per diem: \$200.00
TOTAL: \$2,949.00

Table with 5 columns: NO, YES, A, and 19 rows of supervisor names (Schulz, Rozar, Buttke, Perlock, Hovendick, Breu, Voight, Hahn, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam).

WHEREAS, the NACO Annual Legislative Conference is being held in Washington, D.C. from March 1-4, 2025, and

WHEREAS, the County, as a dues paying member of NACo, benefits from active participation in the organizations in which we belong, and

WHEREAS, valuable information given during the many break-out sessions can be garnered and brought back to Wood County, and

WHEREAS, Rule 16 of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve Supervisor Clendenning to attend the 2025 NACo Annual Legislative Conference being held in Washington, D.C. from March 1-4, 2025, with all expenses being paid by the Committees and Commissions budget.

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Blank lines for signatures and dates.

Adopted by the County Board of Wood County, this 17th day of December 20 24 .

County Clerk

County Board Chairman